

ANNUAL ASSEMBLY

HOSPICE & PALLIATIVE CARE



Annual Assembly of Hospice and Palliative Care

Presented by the American Academy of Hospice and Palliative Medicine and the Hospice and Palliative Nurses Association

San Diego Convention Center, San Diego, CA

March 4-7, 2026

We understand that space will be rented at the following rates:

Space Dimensions	Early Bird Rate	Regular Rate
<input type="checkbox"/> 10' x 10' (100 sq ft)	\$2,300	\$2,600
<input type="checkbox"/> 10' x 20' (200 sq ft)	\$4,550	\$5,100
<input type="checkbox"/> 10' x 10' (100 sq ft) Nonprofit	\$1,500	\$1,800
<input type="checkbox"/> Add 6' Table, 2 Chairs, Carpet*	NA	\$1,000
<input type="checkbox"/> Exhibitor Passport	NA	\$750
<input type="checkbox"/> Job Fair Table (1 Day Only)	\$900	\$1,000

Booth Add Ons

<input type="checkbox"/> Job Fair Table Add-on to Exhibit Space**	\$750	\$800
<input type="checkbox"/> Exhibit Booth Floor Sticker	\$500	\$600
<input type="checkbox"/> Passport to Party	NA	\$250

Other _____

* Exhibitors are not required to order set-up through AAHPM, although this option saves time on logistics. The official show decorator also provides booth set-up that you can order on your own.

** Must have exhibit space to purchase

Total _____

Size _____ Rate _____

1st choice _____ 2nd choice _____

3rd choice _____ 4th choice _____

List companies that you would prefer not to be near.

AAHPM will do its best to place exhibitors away from any companies listed above but cannot guarantee placement. Exhibitors must refer to the live floor plan and request to be moved, if needed. **The early bird discount deadline is November 28, 2025.** We understand that all booth payments must be received 30 days after the initial invoice is received. If application is submitted within 30 days of the Assembly, payment is due with submission of application. If full payment is not received by February 6, 2026, the space may be reassigned or released.

We agree to abide by the terms and conditions printed on the reverse side, which are made part of this contract. This is not a binding contract until signed by the AAHPM sales representative on behalf of the American Academy of Hospice and Palliative Medicine.

FOR AAHPM USE ONLY (HC)

Company Information

This representative will be contacted for Assembly details and for future related mailings. Please print or type.

Firm Name _____

(Exactly as you wish it to appear on Assembly mobile app and exhibit sign.)

Street Address _____

City, State, Zip _____

Phone (_____) _____

Email _____

Website _____

Name _____

(first)

(last)

Title _____

READ BEFORE SIGNING: Exhibitor's signature on this contract indicates acceptance of the terms and conditions provided with this contract and is an agreement to pay the total amount due. The person signing this contract on behalf of the exhibitor has the authority to do so and is responsible for employees' adherence to the terms and conditions.

Signature _____

Billing Information

This contract will be addressed to the signer (or designee indicated below, if different from above). Please complete this section or notate "Same" if the same as above.

Name _____

(first)

(last)

Title _____

Firm Name _____

Address _____

(if different from above)

City, State, Zip _____

Phone (_____) _____

Email _____

Please complete all three steps.

1. Email application to mmartin@aahpm.org.
2. Make a copy of this form for your records.
3. Return the original, with a 100% booth payment per booth, to:

AAHPM
PO Box 88019
Chicago, IL 60680-1019

Make checks payable to AAHPM. Balance is due by February 6, 2026. Contact Mickey Martin at 847.375.4783 or mmartin@aahpm.org with questions.

Payment Information

Please indicate your payment method:

☐ Credit Card ☐ Check ☐ ACH/Wire Transfer

cc# _____ exp _____ \$ _____

Check # _____ \$ _____

Date of check or processing _____

cc# _____ exp _____ \$ _____

PO # _____ \$ _____

Date of check or processing _____

Please leave any special instructions for payment here

American Academy of Hospice and Palliative Care

Term and Conditions

Exhibit Package: Each exhibit space includes: 8' high back drape and 3' high side drape booth divider (subject to change), booth ID sign with company name and booth number, 24-hour security in the exhibit hall (when applicable), two exhibit hall only badges (fees apply for additional badges), Listing of company name and booth number in the mobile app/ website – whichever is applicable. **Exhibit space does **NOT** include carpet, furnishings, AV or electrical but may be ordered through the event service provider if needed. **

Credit Card Processing Fee: Nonrefundable 2.5% service charge will apply to all credit card payments.

Exhibit Staff Registration: Exhibitors will be provided (2) two complimentary exhibitor badges per 10x10 sq ft of exhibit space purchased. This provides access to the exhibit hall and any conference activities held in public space(s) but not education sessions. Exhibitor badges are for Exhibitor's full and part time employees and/or contractors. Exhibitor badges allow access to the exhibit hall during move-in, exhibit hours and move-out. In addition, should you upgrade to a 10x20 booth, (1) one additional complimentary conference registration will be received. Upgrade to a 10 x 30 booth, (2) two additional conference registrations will be received. Additional exhibitor badges may be purchased at \$75 per person. A full conference badge may be purchased at an additional \$500 per badge. No CEUs are included with this full conference badge. No CEUs are included with this full conference badge.

Payment: Exhibitor/sponsor must pay 100% of their total exhibit space, sponsorship or advertising fee within 30 net days of receipt of the invoice. If application is submitted within 30 days of the Assembly, payment is due with submission of application. AAHPM reserves the right to reassign an exhibit booth space if the exhibitor fails to remit 100% payment by the deadline. No refunds or credits will be issued after the date of the conference and any attempt to withhold or withdraw payments made by exhibitor will be considered a breach of this Agreement and subject to enforcement action by association.

Cancellation: For cancellation of space received between the initial space selection and 6 months out September 5th, 2025 a non-refundable \$500 administration fee will apply. For cancellations from 6 months-3 months out, September 6 - December 1, 2025 the Exhibitor is responsible for, and Client shall be entitled to retain, 50 percent of the total exhibit booth fee as a cancellation fee. For cancellations of partial or full exhibit space on or after 3 months out, December 2, 2025, the exhibitor is responsible for 100 percent of the total exhibit booth fee as a cancellation fee. Rollover to future association events will not be permitted. Full payment is required, and no refunds whatsoever will be made on cancellation or reductions of space on or after 3 months out from the conference.

Unpaid Balances: All exhibits, meeting room rentals, exhibitor directory listings, support opportunities, corporate presentations and advertising opportunities must be paid in full prior to the start of the meeting. Exhibitors with outstanding balances will not be permitted access to the in-person meeting, exhibit halls or freight docks, or begin the installation of their exhibits. Registrations will also be withheld until full payment has been received. Any sponsorship or advertising benefits will be held until full balance is paid.

Insuring Exhibits

Exhibitors shall insure their exhibits, merchandise, and display materials against theft, fire, etc. at their own expense. It is suggested by the Association that the exhibitor contact the exhibitor's insurance broker and obtain all risk insurance covering exhibit property while absent from home premises for exhibit purposes, or a rider to the exhibitor's existing policy covering same.

The Association, the convention facility and their employees and representatives shall not be responsible for any loss, damage or injury to person or property that may be suffered by the exhibitor, or the exhibitor's employees, from any cause whatsoever arising out of participation in the conference prior, during or subsequent to the period covered by this exhibit application, excluding that caused by or resulting from the negligence of the Association or convention facility and their employees and representatives. Exhibitor shall indemnify, defend and hold harmless Association, its officers, directors, employees and agents against and from any and all losses, costs, damages, liability, or expenses (including attorneys' fees) arising from or by any reason of any accident, bodily injury, property damage or other claims or occurrences to any person, including exhibitor, its employees and agents, or any business invitees of or related to exhibitor's occupancy or use of the booth space and any other leased area(s) of the convention center. The terms of this provision shall survive the termination or expiration of this Agreement. Exhibitor shall obtain, at its own expense, adequate insurance against any such injury, loss or damage. The exhibitor waives the right of subrogation by its insurance carrier(s) to recover losses sustained under exhibitor's insurance applications for real and personal property. If requested, the exhibitor, as a condition to participation in the conference, shall obtain from its insurer(s) a waiver of subrogation consistent with this provision.

Liability for Damages or Loss of Property

Guard service is provided by the Association on a 24-hour basis from move-in through move-out. Notwithstanding the guard service provided by the Association for purposes of general security in the exposition premises, the exhibitor shall protect, indemnify, and hold harmless the Association, the exhibit facility, and the Official Contractor from any and all liability, loss, damage, or expense by reason of any injury or injuries sustained by any persons or property or loss of property or income that might be derived therefrom occurring in or about the exposition premises or entrances thereto or exits therefrom, including that caused by or resulting from the gross negligence of the Association. The Association and exhibit facility shall not be responsible or liable for any injury, loss, or damage to any property or person brought in by the exhibitor or otherwise located in the exposition premises.

Exhibitor shall be solely responsible for the cost of any damage to the convention center, official hotels, property of others, and any other claims and cost arising out of exhibitor's use of the leased area(s), regardless of how or by whom such damage was caused. The terms of this provision shall survive the termination or expiration of this contract.