



Y.C. Ho/Helen and Michael Chiang Foundation Fellowship Grant Program *Application Instructions*

The American Academy of Hospice and Palliative Medicine (AAHPM) has been awarded a grant by the Y.C. Ho/Helen and Michael Chiang Foundation (Ho/Chiang Foundation). The funding will be used to partially support an adult accredited fellowship training program that offers a pediatric track preparing physicians to practice as a pediatric hospice and palliative medicine (HPM) subspecialist following training. While the funding is not open to individual applicants, it will go to pay the salary and benefits of individual pediatric HPM subspecialist fellows. One award will be provided for the 2019-2020 academic year with an opportunity to renew for one additional year following an evaluation.

AAHPM is now inviting proposals from adult focused hospice and palliative medicine fellowship training programs accredited through the Accreditation Council for Graduate Medical Education (ACGME) or American Osteopathic Association (AOA) for partial funding support of individual fellowships in hospice and palliative medicine for the 2019-2020 academic year.

The goal set forth by the Ho/Chiang Foundation is to support pediatric-focused training opportunities in adult hospice and palliative medicine and build further capacity within established programs. By leveraging funds to support a centralized source of fellowship funding, AAHPM can foster the growth of the field of hospice and palliative medicine, thereby addressing one of the most critical components of its workforce strategy.

Eligibility Criteria as set forth by the Ho/Chiang Foundation

- Programs must remain ACGME or AOA-accredited at the time of application
- Applicants for fellowship training grants must be institutions, not individuals
- Programs must demonstrate an institutional commitment to secure the remaining funds necessary for salary and benefits
- Programs will have an established* pediatric track/experience within an adult fellowship training program
- Applicants must demonstrate evidence of ongoing institutional commitment to sustain both the adult and pediatric tracks within the hospice & palliative medicine training program
- Applicants (both institutions and selected individuals) must demonstrate a continuing commitment to caring for pediatric patients with serious and life-threatening conditions.

**The program must have graduated at least one HPM subspecialist who has been through the pediatric track experience at the time of application.*

The Academy recognizes several important characteristics of fellowship training programs that will be given priority in the evaluation of grant applications for the Ho/Chiang Award.

Funding Priorities as set forth by the Ho/Chiang Foundation

- Programs that have developed and demonstrated an innovative approach to hospice & palliative care training for both adult and pediatric focused fellows

- Institutions that demonstrate strong collaboration and involvement with medical schools, pediatric programs, hospices, and chronic care facilities
- Institutions that facilitate all fellows' exposure to both adult and pediatric populations

Award

One (1) accredited fellowship training program will receive \$40,000 for one year for a first year fellow. The entire funding amount must be applied to the salary and benefits of a single "Ho/Chiang" fellow. The award will not cover indirect costs. Programs will designate a select fellow who intends to pursue a career as a pediatric HPM subspecialist in hospice and palliative medicine before disbursement of funds can be made. The selected institution's hospice and palliative medicine fellowship program and its training director are responsible for identifying, selecting, monitoring, and evaluating fellow candidates.

Instructions

Completed electronic applications must include the following:

- [Application Form](#)
- [Biosketch](#), not to exceed 2 pages each, for your fellowship program director and 4-5 primary teaching team members of any discipline
- A letter of support from the Sponsoring Department Chair or institutional equivalent including the institutions commitment to provide the remaining funds for the salary and benefits and plans for program sustainability to include both adult and pediatric training for the future
- A concise, 3 pages maximum, description of the **adult** fellowship curriculum including required rotations and didactics and evaluation system for fellows which includes sample block schedule
- A concise, 3 pages maximum, description of the **pediatric** fellowship curriculum including required rotations and didactics and evaluation system for fellows which includes sample block schedule
- Institutional PGY salary and benefits schedule
- Up to three (3) sample evaluation tools for fellows (please notate if they are used for all fellows or specifically adult or pediatric fellows)
- Curriculum Vitae of the 2019-2020 Ho/Chiang Fellow upon designation
- Attestation to commit to share any resources your program is able to develop with the extra funding provided by this grant. This allows other training programs to also benefit from the Y.C. Ho/Helen and Michael Chiang Foundation grant and thereby demonstrate a much larger impact from the funding

All application materials should be emailed as individual word or PDF documents to dlevreau@aahpm.org.

Applications will not be complete until all items are received.

Notification

AAHPM will confirm receipt of applications, to those who have provided an email address, within 5 business days after receipt at the AAHPM offices.

Deadline for receipt of completed applications:

Thursday, July 26, 2018

Notification of awards:

September 2018

Funds available for distribution (following fellow designation):

Thursday, November 29, 2018

Fellowship start date:

July 1, 2019